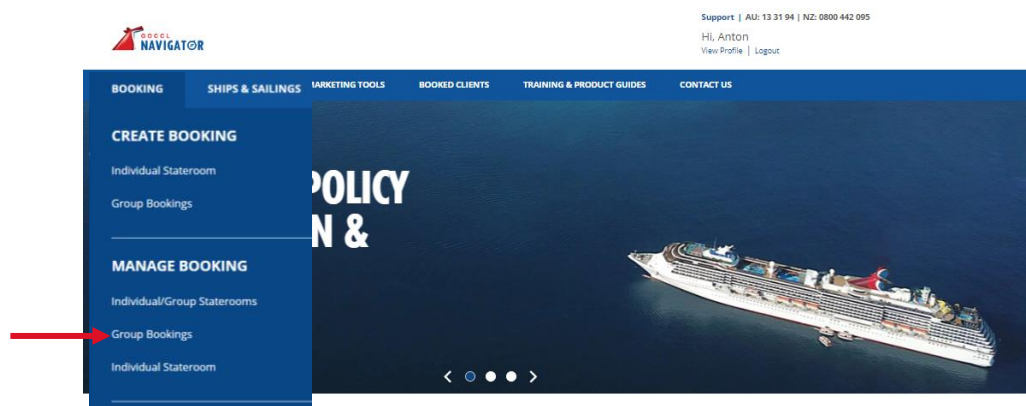


# GOCCL NAVIGATOR: BERTHING A GUEST STATEROOM

## Quick Tips for Berthing a Guest Stateroom Using GoCCL Navigator

- 1. Visit GoCCL Navigator:** Log into GoCCL Navigator, [www.goccl.com.au](http://www.goccl.com.au), using your Username and password and select Sign In.



**Figure 1: GoCCL Navigator**

- 2. Manage Group Booking:** Select Group Bookings under Manage Booking from the Booking drop down menu (Figure 1).

**Figure 2: Search Group Bookings**

Updated: 15 April 2020

- 3. Search Group Bookings:** Type in the Group Booking number in the field and then select search (Figure 2).

**Group Booking Display**

There are 0 Amenity Points selected for this group with 4 remaining that must be assigned by Nov 19, 2021. This group booking has reached the maximum staterooms allowed for booking online. To increase requests, contact Group Sales @ AU: 13 21 94 and NZ: 0800 442 095.

**Group Booking Information**

Group Booking #: H00RR5  
 Agency Name: SUS AUSTRALIA TEST AGENCY  
 Group Type: AFTR

Agency Phone: (444) 223-3333  
 Logged in as: Lizette Calvo  
 Group Name: test  
 Booked By: Lizette Calvo  
 FunPoints/Flexi Price: 4

**Voyage Information**

Ship: Carnival Spirit  
 Sail Date: Feb 03, 2022  
 Duration: 3 days  
 Destination: Getaway  
 Departure Port: Brisbane, Australia  
 Debarcation Port: Brisbane, Australia

**Stateroom Requests**

Category	Stateroom	Priced At	Description	Rate Code	Sgl	Rates (AUD)	Dbl	Rates (AUD)	Trp	Rates (AUD)	Qd	Rates (AUD)	Qnt	Rates (AUD)	Comm	Total ** (AUD)
9A	9A	Standard Bal	1KGY		2	\$844.00									15.00%	\$3,376.00
8E	8E	Balcony	1KGY		2	\$729.00									15.00%	\$2,916.00
8B	8B	Balcony	1KGY		2	\$704.00									15.00%	\$2,816.00
4B	4B	Interior	1KGY		2	\$454.00									15.00%	\$1,816.00
Totals					8											

\* Average cruise rates based on occupancy includes non-commissionable fare, and cruise fees for all guests.  
 \*\* Total does not include Gratuities, Air Add on, or other optional charges.

**Buttons:** Make Payments, Modify Booking, Reports, Berth Guests, Search Group Bookings, Cancel Group Booking, Guest List, History.

**Figure 3: Group Booking Display**

- 4. Berth Guests:** Select Berth Guests (Figure 3).

**NAVIGATOR**

3 DAY GETAWAY > CARNIVAL SPIRIT > THU FEB 3, 2022 - SUN FEB 6, 2022 From Brisbane

**SELECT RATE CODE**

COMPARE 0 OF 3

**STATEROOM 1**  
BALCONY

**FILTERS**

**APPLY FILTERS**

Reset Filters

**GUESTS**  
2

**GUEST QUALIFIERS**  
Senior

**APPLY FILTERS**

**6 AVAILABLE RATE CODES**

All prices in AUD

Group Rate	RATE CODE	NO UPGRADES APPLY SUPPORTS AMENITIES AND COMPS	Compare Rates
TEST KGY	H00RR501		<input type="checkbox"/>
UPPER / LOWER	INTERIOR	OCEAN VIEW	BALCONY
N/A	From \$454 AVG P.P.	N/A	From \$704 AVG P.P. Selected
CHOICE FARE	H00RR5KCH	NO UPGRADES APPLY SUPPORTS AMENITIES AND COMPS	<input type="checkbox"/>
UPPER / LOWER	INTERIOR	OCEAN VIEW	BALCONY
N/A	From \$449 AVG P.P.	From \$549 AVG P.P.	From \$669 AVG P.P.
GROUP RATES	H00RR5KGY	NO UPGRADES APPLY SUPPORTS AMENITIES AND COMPS	<input type="checkbox"/>
			From \$890 AVG P.P.

**CONTINUE**

**Figure 4: Rate Codes**

**5. Select Rate Code:** Under each rate code you will see the lead rate by meta-category. You can compare up to three rate codes (Figure 4).

**SELECT CATEGORY**

STATEROOM 1  
BALCONY

GUESTS  
2

RATE OFFER  
TEST KGY | H00RR501

☐ Upper / Lower Not Available
 ☐ Interior From \$454 <sup>AVG</sup> <sub>P.P.</sub>
☐ Ocean View Not Available
 ☒ Balcony From \$704 <sup>AVG</sup> <sub>P.P.</sub>
☐ Suite Not Available

CATEGORY	STATEROOM TYPE	AVERAGE PER PERSON
9A	BALCONY Premium Balcony with Obstructed View	Selected \$844 <sup>AVG</sup> <sub>P.P.</sub> Quick Quote
8E	BALCONY	Select \$729 <sup>AVG</sup> <sub>P.P.</sub> Quick Quote
8B	BALCONY	Select \$704 <sup>AVG</sup> <sub>P.P.</sub> Quick Quote

**CONTINUE**

**Figure 5: Select Stateroom Category**

**6. Select Stateroom Category:** You can switch between each category to view detail and pricing (Figure 5).

**QUICK QUOTE**

☒ AGENT VIEW
 ☐ GUEST VIEW

3-DAY GETAWAY  
 THU FEB 3, 2022 - SUN FEB 6, 2022  
 From Brisbane  
 H00RR501 | TEST KGY  
 Upgrades May Apply

SHIP  
 CARNIVAL  
 SPIRIT

STATEROOM  
 BALCONY (9A)  
 PREMIUM BALCONY WITH OBSTRUCTED  
 VIEW

PRICING DETAILS

CHARGES	GUEST 1	GUEST 2	TOTAL
CRUISE RATE	\$ 699.00	\$ 699.00	\$ 1,398.00
NON-COMM CRUISE AMOUNT	\$ 75.00	\$ 75.00	\$ 150.00
TAXES, FEES & PORT EXPENSES	\$ 70.00	\$ 70.00	\$ 140.00

**Total** **\$ 1,688.00**

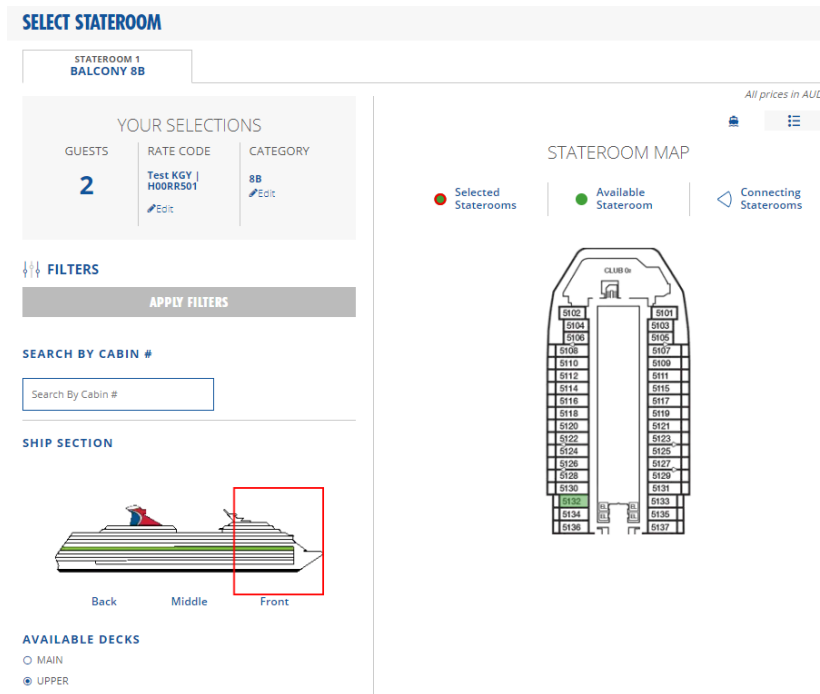
**RATE H00RR501** | TEST KGY | Terms And Conditions

REFER TO THE STATEMENT OF GROUP REQUESTS

**Figure 6: Quick Quote**

Updated: 15 April 2020

- 7. Send Quick Quote (Optional):** Under Average Price per Person, choose Quick Quote to email your guests a personalised quote with pricing and itinerary details. If a GST Commission is applicable for the booking, it will be visible on the Agent View of the Quick Quote under Total Commission (Figure 6).
- 8. Select Stateroom:** Choose stateroom using the stateroom map or stateroom list. You can see up to 20 cabins at one time for each view.



**Figure 7: Stateroom Map**

*Stateroom Map:* you can see staterooms by a section of the ship, and view connecting staterooms available. Hover over a stateroom on the map to see the stateroom number, description and number of guests the cabin holds.

**SELECT STATEROOM**

STATEROOM 1  
BALCONY 8B

YOUR SELECTIONS

GUESTS	RATE CODE	CATEGORY
2	Test KGY   H00RR501 <a href="#">Edit</a>	8B <a href="#">Edit</a>

**FILTERS**

**APPLY FILTERS**

**SEARCH BY CABIN #**

Search By Cabin #

**SHIP SECTION**

Back Middle Front

**AVAILABLE DECKS**

☐ MAIN

☒ UPPER

STATEROOM LIST

5132	8B	Balcony
GUAR	8B	

All prices in AUD

**Figure 8: Stateroom List**

*Stateroom List:* if you prefer a list view versus a map (Figure 8).

**GOCL NAVIGATOR**

3 DAY GETAWAY >  
CARNIVAL SPIRIT >  
THU FEB 3, 2022 - SUN FEB 6, 2022  
From Brisbane

RATE CODE CATEGORY STATEROOM GUEST INFO

**CURRENT SELECTION**  
\$704 AVG P.P.  
\*taxes & fees included

[Back](#)

**GUEST INFORMATION**

8B - STATEROOM 1 - 5132  
2 GUESTS

STATEROOM 5132

**PRIMARY GUEST**  
Please enter the guest information below.  
All the fields are required unless indicated as optional.

**VIFP Number** (Optional)  
VIFP Number

**Title:**  
Select Title

**First Name:** **Last Name:**

**Date Of Birth:**  
Month Day Year

**Country:**  
Country of Residency

**CONTINUE TO NEXT GUEST**

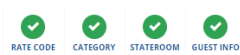
All prices in AUD

**Figure 9: Guest Information**

**9. Add Guest Information:** Complete Guest details and VIFP number, if applicable.



3 DAY  
GETAWAY >  
CARNIVAL SPIRIT >  
THU FEB 3, 2022 - SUN FEB 6, 2022  
From Brisbane



TOTAL  
**\$1,408.00**

[Back](#)

## REVIEW AND BOOK

Review the guest and pricing information

8B - STATEROOM 1 - 5132  
2 GUEST

All prices in AUD

**\$634** AVG  
P.P.

TEST KGY (H00RR501)

BALCONY (8B)

STATEROOM #5132

## GUEST INFORMATION

GUEST	TITLE	FIRST NAME	LAST NAME	COUNTRY	DATE OF BIRTH	AGE	CONTACT #	VIFP #
1	Mr.	test	test	Australia	October 17, 1973	48 years		
2	Mrs.	test	test	Australia	September 25, 1968	53 years		

## PRICING DETAILS

All prices in AUD

CHARGES	GUEST 1	GUEST 2	TOTAL
CRUISE RATE	\$ 634.00	\$ 634.00	\$ 1,268.00
TAXES, FEES & PORT EXPENSES	\$ 70.00	\$ 70.00	\$ 140.00
GUEST SUBTOTAL	\$ 704.00	\$ 704.00	

**Total**

**\$ 1,408.00**

## DINING REQUEST OPTIONS

Select Your Preferred Confirmed Dining Time

LATE DINING - 7:45 PM

Select Your Preferred Wait Listed Dining Time

Select Dining Time

Additional reservation numbers

Include reservation numbers for other parties that wish to dine together

## RATE CODE DETAILS

**TEST KGY | H00RR501**

• REFER TO THE STATEMENT OF GROUP REQUESTS

## TRAVEL AGENT PRICE BREAKDOWN

All prices in AUD

### FARE INFORMATION

CRUISE RATE	<b>\$ 1,118.00</b>
NON-COMM CRUISE AMOUNT	\$ 150.00
TAXES, FEES & PORT EXPENSES	\$ 140.00
GROSS AMOUNT	<b>\$ 1,408.00</b>

### PAYMENT SCHEDULE

DEPOSIT	<b>\$ 200.00</b>
Due Date	Apr 15, 2020 07:57 AM (AET)
FINAL PAYMENT	<b>\$ 1,408.00</b>
Due Date	Nov 19, 2021 11:59 PM (AET)

Updated: 15 April 2020

NET AMOUNT	\$ 1,240.30
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TOTAL COMMISSION	\$ 167.70
GST COMMISSION	\$ 2.66
NET COMMISSION	\$ 165.04

CONFIRM BOOKING

Yes, I have read and agree to book this cruise subject to Carnival's [Terms and Conditions/Guest Ticket Cruise Contract](#) as well as the [Cancellation Policy](#)

☒

**MAKE A PAYMENT** **HOLD OPTION (CONFIRM)**

As we continue to improve the GoCCL Navigator experience, you will now be directed to the old Booking Tool experience to view and manage your booking.

**Figure 10: Review and Book**

- 10. Review and book:** Review final Fare Information and Payment schedule for the booking. In addition, select your dining options such as Early, Late or Your Time dining, and add any bookings you wish to link to the reservation for guest that might be traveling together. Accepting the terms and conditions for the booking and selecting either the Make a Payment button or Hold Option (Confirm) button.

If you wish to receive a booking confirmation, please the Job aid on Managing Group Bookings on GoCCL.com.au.