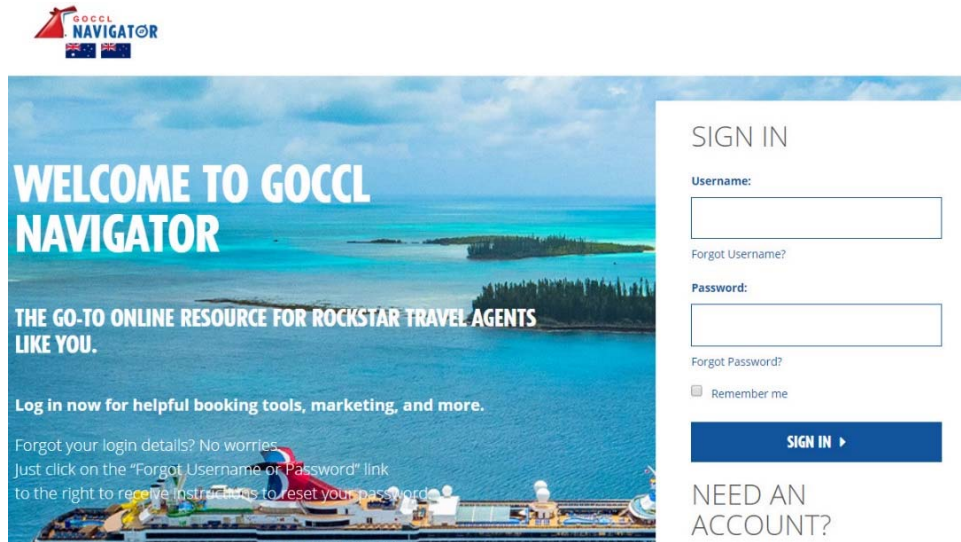


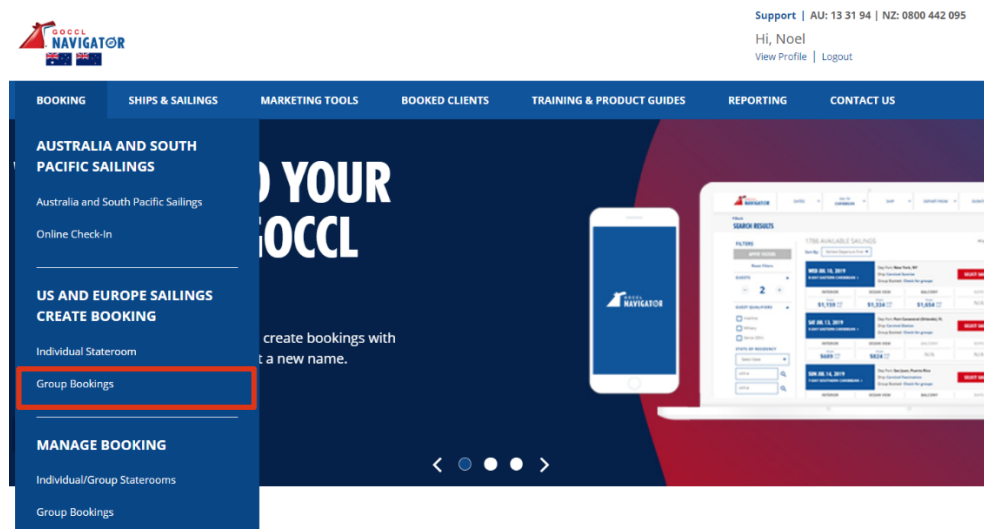
GOCCL NAVIGATOR: MAKING A GROUP BOOKING FOR US SAILINGS

Quick Tips for Making a Group Booking For US Sailings Using GoCCL Navigator

1. **Login:** Visit GoCCL Navigator and login using your username and password.



2. **Choose Group Bookings:** Select Booking from the navigation bar. Under US and Europe Sailings Create Booking, select Group Bookings.



3. **Search for an Available Sailing:** On the Search for available sailings section below, enter the following details for the corresponding fields:
- Select your date range using the **From Date** and **To Date** Fields
 - Select the **duration** of the cruise
 - 2-5 Days
 - 6-9 days
 - 10+ days
 - Select the **Group Type**
 - Affinity Group
 - Holiday Sailings
 - Group Promotion
 - Select the Ship or Destination
 - Select Departure Port (Optional)
 - You can filter your search for **All Sailings** or specifically for those sailings that offer Fun Points/Amenity Points
 - Select **Search** button to continue with the booking.

The screenshot shows the 'Sailing Search' form on the Carnival website. The form is titled 'Sailing Search' with the subtitle 'Search for available sailings below'. It includes a navigation bar with 'Search', 'Sailing', 'Rates & Allotment', and 'Review & Confirm'. The form fields are: 'From Date' (5/16/2020), 'To Date' (6/14/2020) with a note 'Maximum date range is 90 days', 'Currency' (AUD), 'Group Type' (AFFINITY GROUP), 'Ship' (Carnival Breeze), 'OR Destination' (Caribbean), 'Duration' (2-5 days, 6-9 days, 10+ days), 'Departure Port' (empty), and 'FunPoints/Amenities' (All Sailings, FunPoints Only). A note states 'A minimum of 8 stateroom requests is required for a Group Booking'. A 'Search' button is at the bottom right, and a 'Reset' button is at the bottom left.

4. **Review Sailing Availability:**

- The compare column allows you to compare 3 different ships.
- The following details are provided about each sailing:
 - Ship Name
 - Destination
 - Sail Date
 - Duration

- Departure Port
- Groups Booked
- FunPoints/Amenities
- Average Lead Price

Back to GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Sailing Availability
Select a sailing to continue the booking process.

Display all sailings (Available and closed)

Compare	Ship	Destination	Sail Date	Duration	Departure Port	Groups Booked	FunPoints/Amenities	Average Lead Rate (AUD)	Specialty Cruise	Select Sailing
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	5/16/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,182.31		Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	5/23/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,377.31		Select
<input type="checkbox"/>	Carnival Breeze	Western Caribbean	5/30/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,320.99	Cozumel PLUS	Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	6/6/2020	7 Days	Port Canaveral (Orlando), FL	No	No	\$1,514.54		Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	6/13/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,528.98		Select

Compare << Back

5. Compare Group Sailings:

- Compare the sailings.
- The links under the **ship name, destination, and itinerary** will give you detailed information when you click on one of them.
- You can also add, remove or increase the Amenity Points when you click on the modify link for FunPoints.
- When you decide which sailing you wish to book, click on the blue **Create Group Bookings** button at the bottom of the ship column.

Back to GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Compare Sailings
Select **Create New Booking**, or Select **Go To Booking** to proceed to an existing booking.

Voyage Information

Ship	Carnival Breeze	Ship	Carnival Breeze	Ship	Carnival Breeze
SailDate	5/16/2020	SailDate	5/23/2020	SailDate	5/30/2020
Destination	Eastern Caribbean	Destination	Eastern Caribbean	Destination	Western Caribbean
DeparturePort	Port Canaveral (Orlando), FL	DeparturePort	Port Canaveral (Orlando), FL	DeparturePort	Port Canaveral (Orlando), FL
DebarcationPort	Port Canaveral (Orlando), FL	DebarcationPort	Port Canaveral (Orlando), FL	DebarcationPort	Port Canaveral (Orlando), FL
FunPoints	4 Modify	FunPoints	4 Modify	FunPoints	3 Modify

Category / Type	Average Cruise Rate (AUD)	Fun Points	Average Cruise Rate (AUD)	Fun Points	Average Cruise Rate (AUD)	Fun Points
8E Balcony	\$1,760.19	4	\$1,992.19	4	\$1,957.42	3
8D Balcony	\$1,753.19	4	\$1,984.19	4	\$1,949.42	3
8C Balcony	\$1,746.19	4	\$1,977.19	4	\$1,942.42	3
8B Balcony		N/A	\$1,970.19	4	\$1,935.42	3
8A Balcony	\$1,732.19	4	\$1,963.19	4	\$1,928.42	3
7C Balcony	\$1,645.19	4	\$1,847.19	4	\$1,856.42	3
6M Oceanview	\$1,500.19	4		N/A	\$1,682.42	3
6L Oceanview		N/A	\$1,667.19	4	\$1,675.42	3
6A Oceanview		N/A	\$1,659.19	4		N/A
4H Interior	\$1,226.19	4	\$1,421.19	4	\$1,364.42	3

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Back to GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Compare Sailings
Select **Create New Booking**, or Select **Go To Booking** to proceed to an existing booking.

8D Balcony	\$1,753.19	4	\$1,984.19	4	\$1,949.42	3
8C Balcony	\$1,746.19	4	\$1,977.19	4	\$1,942.42	3
8B Balcony		N/A	\$1,970.19	4	\$1,935.42	3
8A Balcony	\$1,732.19	4	\$1,963.19	4	\$1,928.42	3
7C Balcony	\$1,645.19	4	\$1,847.19	4	\$1,856.42	3
6M Oceanview	\$1,500.19	4		N/A	\$1,682.42	3
6L Oceanview		N/A	\$1,667.19	4	\$1,675.42	3
6A Oceanview		N/A	\$1,659.19	4		N/A
4H Interior	\$1,226.19	4	\$1,421.19	4	\$1,364.42	3
4G Interior	\$1,219.19	4	\$1,414.19	4	\$1,357.42	3
4F Interior	\$1,212.19	4	\$1,407.19	4	\$1,350.42	3
4E Interior	\$1,204.19	4		N/A	\$1,343.42	3
4D Interior	\$1,197.19	4	\$1,392.19	4	\$1,336.42	3
4C Interior	\$1,190.19	4	\$1,385.19	4	\$1,328.42	3
4B Interior	\$1,187.19	4	\$1,382.19	4	\$1,325.42	3
4A Interior	\$1,183.19	4	\$1,378.19	4	\$1,321.42	3

Create Group Bookings Create Group Bookings Create Group Bookings

Go To Booking

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6. **Select Sailing:** Select available sailing.

Back to GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Sailing Availability
Select a sailing to continue the booking process.

☐ Display all sailings (Available and closed)

Compare	Ship	Destination	Sail Date	Duration	Departure Port	Groups Booked	FunPoints/Amenities	Average Lead Rate (AUD)	Specialty Cruise	Select Sailing
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	5/16/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,182.31		Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	5/23/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,377.31		Select
<input type="checkbox"/>	Carnival Breeze	Western Caribbean	5/30/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,320.99	Cozumel PLUS	Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	6/6/2020	7 Days	Port Canaveral (Orlando), FL	No	No	\$1,514.54		Select
<input type="checkbox"/>	Carnival Breeze	Eastern Caribbean	6/13/2020	7 Days	Port Canaveral (Orlando), FL	No	Yes	\$1,528.98		Select

Compare << Back

7. Select Allotment for Group:

- Enter the Group Name
- Remember that for Group bookings we base stateroom requests on double occupancy space. You can convert your double occupancy spaces to triples, quads, or quints (if applicable) when you collect full deposit and names and create your individual booking record (IBR)
- The column titles provide the following information:
 - Category/Type**
 - Max Requests Allowed** – You cannot exceed booking the maximum number of staterooms listed in this column
 - Average Lead Rate** – Shows the average price per person based on double occupancy (you will need to click on the link under the price to see the complete stateroom total that includes all government taxes and fees)
 - Double Stateroom Requests** – Enter in the allotments per category that you wish to hold for the group. Remember you must have a minimum of 8 staterooms (minimum category 4b) to qualify as a Group booking
 - Select **Save and Continue**.

Back To GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Rates and Allotment

Select your stateroom request below.

Group Booking Information
 Group Booking #:
 Agency Name: **SUS AUSTRALIA**
 Group Type: **AFFINITY GROUP**

Agency Phone: (444) 293-3333
 Logged in as: **Noel Hernandez**
 Group Name:
 Booked By: **Noel Hernandez**
 FunPoints/Flex Price: **4** [Modify](#)

Voyage Information
 Ship: **Carnival Breeze**
 Sail Date: **5/23/2020**
 Duration: **7 days**
 Destination: **Eastern Caribbean**
 Departure Port: **Port Canaveral (Orlando), FL**
 Debarcation Port: **Port Canaveral (Orlando), FL**

Stateroom requests based on double occupancy **Rates include non comm. fares**

Category / Type	Max Requests Allowed	Average Lead Double Rate (AUD) **	Commission %	Double Stateroom Requests*	Triple Rate (AUD)	Quad Rate (AUD)	Quint Rate (AUD)	Payment Date & Deposit Amount (AUD) ***	Comp Policy*	Rate Code	FunPoints / Amenities Supported
8E Balcony	12	\$1,992.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
8D Balcony	16	\$1,984.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
8C Balcony	8	\$1,977.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
8B Balcony	12	\$1,970.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
8A Balcony	1	\$1,963.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
7C Balcony	8	\$1,847.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,153.42	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
6L Oceanview	4	\$1,667.19	15.00 %	<input type="checkbox"/>	\$445.63	\$1,456.75	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
6A Oceanview	4	\$1,659.19	15.00 %	<input type="checkbox"/>	\$445.63	N/A	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
4H Interior	8	\$1,421.19	15.00 %	<input type="checkbox"/>	\$1,211.20	\$777.86	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
4G Interior	8	\$1,414.19	15.00 %	<input type="checkbox"/>	\$1,211.20	\$777.86	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
4F Interior	8	\$1,407.19	15.00 %	<input type="checkbox"/>	\$1,211.20	\$777.86	N/A	12/25/2019 \$361.12	1-15	PGY	Yes
4D Interior	4	\$1,392.19	15.00 %	<input type="checkbox"/>	\$1,211.20	\$777.86	N/A	12/25/2019 \$361.12	1-15	PGY	Yes

[Back](#)
[Modify Search](#)
[Save & Continue](#)

8. Review and Confirm Page:

- The **Guidelines** tab will display the **Payment Guidelines**, **Cancellation Guidelines** and **Complimentary Tour Conductor** policies when you click and expand it
- Check off the box to agree to the marketing guidelines and terms and conditions
- Click on the orange **Confirm Booking** to create your Group Booking

Back to GoCCL Trace BookingEngine Messages:

Carnival Search Sailing Rates & Allotment Review & Confirm

Review & Confirm

Review the group booking requests and guidelines

Group Booking Information

Group Booking #:
 Agency Name: SUS AUSTRALIA AFFINITY GROUP
 Group Type:
 Agency Phone: (444) 223-3333
 Logged in as: Noel Hernandez test
 Booked By: Noel Hernandez
 FunPoints/Flexi Price: 4

Voyage Information

Ship: Carnival Breeze
 Sail Date: 5/23/2020
 Duration: 7 days
 Destination: Eastern Caribbean
 Departure Port: Port Canaveral (Orlando), FL
 Debarcation Port: Port Canaveral (Orlando), FL

Stateroom Requests Guidelines

Stateroom	Category	Priced At	Description	Rate Code	Sgl	Dbl	Stateroom Requests	Qd	Qnt	Tot	Double Average	NCF	Comm
											Cruise Rates * (AUD)	(AUD)	%
8E	8E	Balcony	PGY			2				2	\$1,992.19	\$229.67	15.00 %
6L	6L	Oceanview	PGY			2				2	\$1,667.19	\$229.67	15.00 %
4G	4G	Interior	PGY			2				2	\$1,413.19	\$229.67	15.00 %
4D	4D	Interior	PGY			2				2	\$1,392.19	\$229.67	15.00 %
Totals						8				8			

* Average cruise rates based on occupancy include non-commissionable fare. Cruise fees are additional for all guests.
 ** Total does not include Gratuities, Air Add on, or other optional charges.

☐ Yes, I have read and agree with the [marketing guidelines and terms and conditions](#) of Carnival Cruise Lines.

Back Confirm Booking

9. Group Booking Display Page:

- All of the service action buttons that will allow you to manage your Group Booking will appear at the bottom of the Group Booking Display Page.
- Once you collect the full deposit and complete names of your clients, you can begin berthing your Individual Booking Records (IBRs) by clicking on the Berth Guests button.

Back to GoCCL Trace BookingEngine Messages:

Carnival Group Booking Display

There are 0 Amenity Points selected for this group with 4 remaining that must be assigned by 03/09/2020

Group Booking Information

Group Booking #: 4800PL2
 Agency Name: SUS AUSTRALIA AFFR
 Group Type:
 Agency Phone: (444) 223-3333
 Logged in as: Noel Hernandez test
 Booked By: Noel Hernandez
 FunPoints/Flexi Price: 4

Voyage Information

Ship: Carnival Breeze
 Sail Date: 5/23/2020
 Duration: 7 days
 Destination: Eastern Caribbean
 Departure Port: Port Canaveral (Orlando), FL
 Debarcation Port: Port Canaveral (Orlando), FL

Stateroom Requests Guidelines

Stateroom	Category	Priced At	Description	Rate Code	Sgl	Rates (AUD)	Dbl	Rates (AUD)	Stateroom requests and Average rate per person*	Qd	Qnt	Rates (AUD)	NCF	Comm	Total **	
											(AUD)	(AUD)	(AUD)	(AUD)	(AUD)	(AUD)
8E	8E	Balcony	1PGY			2	\$1,992.19						\$229.67	15.00 %	\$7,964.84	
6L	6L	Deluxe Famil	1PGY			2	\$1,666.20						\$229.67	15.00 %	\$6,664.80	
4G	4G	Interior	1PGY			2	\$1,413.62						\$229.67	15.00 %	\$5,653.68	
4D	4D	Interior	1PGY			2	\$1,391.76						\$229.67	15.00 %	\$5,567.04	
Totals						8										

* Average cruise rates based on occupancy include non-commissionable fare. Cruise fees are additional for all guests.
 ** Total does not include Gratuities, Air Add on, or other optional charges.

Make Payments Search Group Bookings Modify Booking Cancel Group Booking Reports Guest List Berth Guests History